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Designated
 Statistical
 Survey

Directorate-General of Budget, Accounting and Statistics, Executive Yuan

Employee Earnings Report Form

For Whole & retail trade, Accommodation & food services, Information & communication, Real estate, Professional, scientific & technical services, Support services, Human health services, Art, entertainment & recreation, and Other services.

City/County Code	Business Type Code	Sample Code

Main Operating Item: _____

Name of Contact: _____

Name of Unit: _____

Telephone Number: _____

Actual Business Address: _____

Fax Number: _____

Reporting Period (mm/yyyy): _____

Unified Business Number	
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Item	Number of employees at the end of this month (Person) (A)=(D)+(B)-(C) =(01)+(02) =(03)+(04)	Total working hours correspond to the number of employees in (A) (Hour)			Total gross monthly earnings correspond to the number of employees in (A) (NT\$)			Number of Accessions (B)	Number of Separations (C)	Number of employees at the end of last month (D)
		Regular working hours	Overtime	Hours of choosing compensatory leave	Regular earnings	Overtime pay	Other irregular earnings (incl. seasoning bonus, employee bonus, deviation of salary modification)			
Total (70)										
By sex	(01) Male							1. Working days: _____ days per person (to the first decimal place, half day = 0.5 day) (Working days exclude weekend, national holidays, employee vocations and company leisure days) 2. Working hours: _____ hours per person per day (to the first decimal place)		
	(02) Female									
By employment type	(03) Full-time employees									
	(04) Part-time employees									

Mark (✓) in proper answers of questions stated below:

1. Comparing of the operating status with previous month: (single choice) 1 Better 2 Unchanged 3 Worse 4 Termination of business
2. The mostly type of pay rate for part-time employee: (single choice) 1 Monthly Salary 2 Daily Wage 3 Hourly Wage 4 Others _____
3. The adjustment of regular earnings for this month: (multiple choices) 1 Raise for full-time employees 2 Raise for part-time employees 3 Pay cut for full-time employees 4 Pay cut for part-time employees 5 None
- ❖ The reasons for raise regular earnings in this month were (multiple choose) 1 profit or performance 2 years of service (wage rate adjustment) 3 end of trial period 4 Follow government's policy 5 Others _____
4. The payment of irregular earnings for this month: (multiple choices) 1 Annual (seasoning) bonus or personal bonus 2 Employees bonus 3 Irregular working (efficiency) bonus 4 Others _____ 5 None

Note: 1. Other irregular earnings include working (production, efficiency, operation) bonus, Dragon Boat Festival, Chinese Moon Festival or year-end bonus, employee bonus (cash and stocks), non-resting bonus and compensation of deviation of salary modification), etc.
 2. Please specify if the figures vary significantly from last month: _____